

# FORT STREET HANDY HINTS



## ATTENDANCE AND ABSENCES

- School attendance is compulsory for students aged 6 to 17. Attendance rates are monitored by the Principal and the Department of Education.
- If your child is absent from school, inform the school office via the Sentral for Parents app or send an email giving the reason to [fortstreet-p.school@det.nsw.edu.au](mailto:fortstreet-p.school@det.nsw.edu.au)
- Try to make any appointments with doctors etc before or after school hours, and arrange travel during school holiday breaks.
- If your child arrives late to school, they are required to come to the school office where the time of arrival will be entered onto the class roll as a Partial Absence.

## BEFORE AND AFTER SCHOOL CARE

- Out of School Hours services are available for students at two locations:
  - OSH (onsite) operates from 7.00–8.30am and from 3.00–6.00pm each school day. They also operate vacation programs throughout the school holidays.
  - KGV (offsite) operates from 3.00–6.00pm Mon to Fri and during the school holidays. KGV coordinators collect and escort the students to the KGV site from the school.

## CANTEEN

- The school canteen is operated by the P&C and is open every school day for lunch meals.
- Items are to be ordered online on Munch Monitor prior to 9.00am. No orders are taken at the Canteen.
- To set up a Munch Monitor account, visit this website <https://www.munchmonitor.com/> and use the following details: School ID: fortstreetps Password: munch2000

## PARENT COMMUNICATIONS

- Our weekly e-newsletter, Fort Street Focus, is published on Thursday. These and other school communications are sent out via the Sentral app.
- Download the free Sentral for Parents app from your app store and the school will send you your log-in details on your child's first day of school.

## SCHOOL HOURS

- 9.00am to 3.00pm
- The school grounds are supervised between 8.30am and 3.00pm. Parents are advised that under no circumstances are students to be left at school before 8.30am and must be picked up at 3.00pm.